

Responding to incidents involving Drugs . PAGE 1 of 3

As clearly outlined elsewhere in this guidance, South Gloucestershire LA and DCSF policy states "Evidence of drug use by a pupil, or possession of a substance should not necessarily result in automatic exclusion. Each incident will be assessed. Different responses, will be appropriate to different levels of involvement".

| Event | Legal Position | Action | Record all decisions throughout the process and monitor the outcome for the pupil and school effectiveness of policy and community. Review practice. Section 5.7 | Reference to Drugs: Guidance For schools 2004 | Relevant Contacts |
|---|--|---|--|--|---|
| 1. Drugs or paraphernalia found on school premises | <ul style="list-style-type: none"> ▪ It is against the law knowingly to allow premises to be used for production, consumption or dealing in substances. | <ul style="list-style-type: none"> ▪ Remove drug / paraphernalia ▪ Temporarily store drug securely in a designated place (do not dispose of substance yourself) ▪ Record the details with a witness present. ▪ Inform headteacher or designated member of staff, who will begin further investigation ▪ Inform LA School Drug Advisor ▪ If illegal: Notify police immediately to arrange collection or disposal and the LA School Drug Advisor ▪ If legal: Alcohol, tobacco or medicines can be returned to the parent or carer or the drug can be disposed of safely. | | <p>Section 4.9</p> <p>Section 4.7</p> <p>Section 4.8</p> | <p>Needles/syringes disposal -South Glos Council Street Care Helpdesk Number 01454 868000</p> <ul style="list-style-type: none"> ▪ Safer South Gloucestershire Young Peoples Drug and Alcohol Service A response will be undertaken within 72 hours <ul style="list-style-type: none"> ➤ School Drug Advisor 01454 868764 ➤ Young Persons Drug Worker 01454 868763 ▪ Police 01275 818181 for your local community officer. ▪ South Gloucestershire LA Press Office (01454 862299). |
| 2. Pupil is found in possession of and or supplying an unauthorised substance | <ul style="list-style-type: none"> ▪ It is illegal to search a pupil or their personal property without consent. ▪ There is no legal obligation to divulge a pupils name. ▪ Schools have responsibilities in loco parentis ▪ Follow child protection guidelines, | <p style="text-align: center;">All of the above plus</p> <ul style="list-style-type: none"> ▪ Inform parent/carer if appropriate and does not place the child at risk. ▪ Identify the needs of those involved, making a careful assessment of all the circumstances. Referral to a member of the school screening team may be appropriate. See final page for contacts. ▪ Complete a request for single service form. ▪ Follow guidelines within Section Three of the local LA guidance. | | <p>Section 5.5.1</p> <p>Section 5.3</p> <p>Section 5</p> | <ul style="list-style-type: none"> ▪ Department for Children and Young People (DCYP) Young Peoples Drug and Alcohol Service A response will be undertaken within 72 hours <ul style="list-style-type: none"> ➤ School Drug Advisor 01454 868764 ➤ Young Persons Drug Worker 01454 868763 ▪ Education Welfare Officer. 01454 863377 ▪ School Health Nurse. 01454 616767 ex 214 ▪ Social Services: Child Protection. Severnvalle 01454 866832, Yate 01454 868700 and Kingsewood 01454 865384 ▪ Connexions PA Kingswood: 0117 9612760 Filton: 0117 9698101 ▪ Police. 01275 818181 |

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|--|--|---|---|---------------------|---|---|
| 3. Pupils under the influence of a drug (including misuse of a medicine) | <ul style="list-style-type: none"> ▪ As detailed in point 2. | <ul style="list-style-type: none"> ▪ Medical emergency – Call for medical help/ambulance and follow first aid procedure until help arrives See appendix ▪ No medical emergency – keep pupil calm and under observation. If intoxicated consider asking parent/carer to collect child ▪ Ensure safety and well-being of other pupils e.g. onlookers <p>And follow all action as detailed in points 1 and 2</p> | | | As detailed in 1 and 2. See medical emergencies appendix | <ul style="list-style-type: none"> ▪ Safer South Gloucestershire Young Peoples Drug and Alcohol Service A response will be undertaken within 72 hours <ul style="list-style-type: none"> ➢ School Drug Advisor 01454 868764 ➢ Young Persons Drug Worker 01454 868763 ▪ Connexions PA Kingswood: 0117 9612760 Filton: 0117 9698101 ▪ Education Welfare Officer. 01454 863377 ▪ School Health Nurse. 01179805744 ▪ Social Services: Child Protection. Severnvale 01454 866832, Yate 01454 868700 and Kingsewood 01454 865384 ▪ Families Plus (support for parents/carers) 0800 0733011 ▪ Police: 0845 4567000 ▪ South Gloucestershire Drug and Alcohol Service for adults: 01454 868750 |
| 4. Disclosure of drug use (a) pupil's own drug use (b) parent's/ carer's concern about their child's drug use. (c) parent's/ carers' drug use | <p>(a)&(b) Schools have responsibility in loco parentis.</p> <p>Follow child Protection</p> <p>(c) No legal obligation to inform anyone. However, please follow child protection guidelines if concerned</p> <p>If information is about use on the school premises, school will not be able to allow that action to continue.</p> | <p>Consider actions within points 2 & 3 above as necessary</p> <ul style="list-style-type: none"> ▪ Offer further advice / information. (See clouds) Further action may not be necessary for all disclosures eg smoking. Consider whether drug use could be problematic or indicate other problems requiring further actions. ▪ Consider issues of confidentiality. | | | | |

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|--|---|--|--|---|--|
| <p>5. Illegitimate sale/supply of drugs (legal or illegal) in the school vicinity.</p> | <ul style="list-style-type: none"> • There is no legal obligation to inform police but not to do so may be counter productive. | <ul style="list-style-type: none"> • If suspected to be illegal schools should decide whether to inform the police. • If alcohol, tobacco or solvents, inform the police and/or trading standards officers. • Inform head teacher or designated member of staff who will begin further investigation. • Inform other staff, LA or Local Authority and parents/carers if appropriate. • Record all decisions as in points above. | <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Record all decisions throughout the process and monitor the outcome for the pupil and school effectiveness of policy and community. Review practice.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);"><i>Section 5.7</i></p> | <p>Section 5.7</p> | <ul style="list-style-type: none"> ▪ Safer South Gloucestershire Young Peoples Drug and Alcohol Service A response will be undertaken within 72 hours <ul style="list-style-type: none"> ➢ School Drug Advisor 01454 868764 ▪ Police: 0845 4567000 <p>South Gloucestershire LA Press Office (01454 862299)</p> |

Screening Team SBL

| School Name | Head Teacher | Drug Related Incident Lead Contact | Screening training complete | Additional staff who refer who havent had screening training |
|---|----------------|------------------------------------|----------------------------------|--|
| Sir Bernard Lovell School | Mr D G Turrell | Ruth Bennett | Di Lobett (Behaviour Consultant) | Linda Hunter |
| Note: All Connexions PA's have received training | | | | |